



# Terms & Conditions

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minc ltd

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## Agreement to our terms

By connecting, accessing or using our site and services you agree that you have read and understood the Terms of use, conditions and policies shown and available on our website. You agree to be bound by these conditions and comply with all applicable legislation and regulations in relation to your use of the Site and Services. Use of your data given to us by your submission, adheres to our Privacy Policy.

## Terminology

These terms and conditions use of the terminology “you” and “users” relates to any representative of your company whilst under access to your account.

## The Service

By registering to our website, you agree that you are a representative for your organisation, and have the authority to bind the organisation and each of its affiliates, directors, employees, consultants and agents to these terms.

We reserve the right to terminate any account that infringes our Terms and Conditions and/or any other policies published as our own on our website.

## Subscription

We charge a monthly subscription fee, which is always billed in blocks of 3 months. This means that the minimum subscription can last 3 months.

## Service Cancellations

minc ltd will not provide any refunds of subscription purchases that have already been purchased before your declaration to cease your account. minc ltd reserves the right to refuse any refund requests of any subscriptions or services. We are not liable for refunds for any services paid for outside our control.

## Account Security & Completeness

You are responsible for keeping your account secure, and should change password or e-mail address immediately in the event that you believe either has been compromised.

You are responsible for providing accurate information, and keeping all information about you and your company up to date in our system. This is achievable by modifying your data in the “settings” after logging in.

You are responsible for providing content that you upload to our website. For example, the company logo profile picture that can be uploaded must be owned by the organisation, and that you have the authority to provide us with authorisation to store & display this logo on our website.

You agree that we can use any information provided in order to provide our services, and that you are authorised to provide us and give us this authority.

You agree to not copy, adapt, modify, translate, disassemble or use any information on our website that is not meant for intended use as a service. This includes, but not limited to, illegal activity, remarketing content, immoral or unauthorised purpose. If you are not sure as to your use of our data – please use our enquiries page and we will be more than happy to discuss this with you.

You agree to keep all information provided to you by minc ltd as confidential, and must not be shared with anyone outside your organisation and/or department.

You will not attempt to compromise our system or cause any level of technological harm to our systems. If any security concerns are noticed, you must notify us as soon as possible by any means at your disposal (enquiries page)

## **Age restriction**

To use our services, you must be over the age of eighteen (18). We reserve the right to request your proof of age to verify this.

## **Third Party Services**

This service may be linked to certain third party websites and/or services. You acknowledge and agree that minc ltd is not responsible or directly/indirectly liable for any services that are outside our control.

## **Privacy**

At minc ltd, we respect you and your organisations privacy. We will protect the information you share with us, as described in our privacy policy. You can modify or delete your data at any time, in the “Settings” option when logged into your account. If the service is not accessible, please contact us by any number of means and we will respect and implement your request as soon as possible.

## **Data that is not deleted**

Sometimes we will gather anonymous, statistical data regarding your account activity. This data will be used during and after your account termination for the sole purpose of improving our product and services.

## **Website Updates & Availability**

We will regularly update our website with new features or maintenance tasks. When we do this, the site may be unusable for several minutes and you will not have access to our online services or your own data that we hold.

We aim to always perform these updates between 6PM and 8AM, or at times when the website is unlikely to be used - unless services are disrupted beyond our control. If you have any concerns, please contact us.

minc ltd reserves the right to modify content and services on our website, at any time. This includes but not limited to: permanent or temporary discontinuation, improvements, modifications and changes of any sort. We will attempt to provide reasonable efforts to notify you of any changes or termination of services.

## **Intellectual Property**

The service, design, graphics, files, software, look and feel, algorithms of any kind, and all intellectual property is owned by minc ltd.

## **Liability Limitation**

In no event is minc ltd liable to you for any business losses, or any other type of losses; we will not be liable or responsible for any failure to perform, delay in performance of any of our obligations that fall outside our reasonable control.